**MINUTES**

**Louisiana Automobile Theft and Insurance Fraud Prevention Authority**

**(LATIFPA)**

April 17, 2013

Poydras Building

1702 North Third Street

Baton Rouge, LA 70802

**CALL TO ORDER**

Chairman Warren Byrd called the meeting of the **Louisiana Automobile Theft and Insurance** **Fraud Prevention Authority (LATIFPA)** to order at 10:05 a.m. The meeting was properly noticed. Director Denise Cassano called the roll.

**ROLL CALL**

Members Present Members Absent

Warren E. Byrd, Esq., Chairman Mr. Ryan Marine

Executive Counsel Regions Insurance

Louisiana Department of Insurance

Mr. Willard Hamilton Lieutenant Trevor J. Smith, Supervisor

Internal Auditor Insurance Fraud Unit

Louisiana Department of the Treasury Louisiana State Police

Mr. Richard J. Hagey . Honorable Mike Huval, State Representative

SIU Manager, SCLA House Committee on Insurance

Louisiana Farm Bureau Insurance Company

Mr. Cleve Franklin Mr. Thomas McCormick, Esq.

Senior Special Investigator Assistant Attorney General

GEICO Insurance Company Department of Justice, State of Louisiana

Mr. Terrance “Terry” Apple

Insurance Fraud Investigator

Department of Justice, State of Louisiana

Honorable Dan Morrish

By Mr. Don “Tuffy” Resweber, Designee

Staff Members Present Staff Members Absent

Ms. Denise Cassano, Director

Mr. Kevin Smith, Assistant Director

Mr. Jonathan Wagner

Department of Justice

Legal Counsel to the Louisiana Department of Insurance

**There were two attendees from the public at this meeting.**

Chairman Byrd declared that a quorum was present. **Prior to action on each agenda item for which a vote was taken, there was a public comment period as required under LRS 42:14(D).**

The minutes of the December 12, 2012 Board meeting were presented for review and approval. A motion was made by Mr. Terrance Apple to adopt the minutes as presented. Mr. Richard Hagey seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The minutes of the December 12, 2012 meeting were adopted by unanimous vote.

Mr. Apple made a motion to elect Mr. Don Resweber as Vice Chairman of the Louisiana Automobile Theft and Insurance Fraud Prevention Authority Board of Directors. Mr. Hagey seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

Director Cassano reported on **LATIFPA** income, expenditures and donations. The report was accepted as given.

Mr. Don Resweber made a motion to approve expenditures not to exceed $7,911.00 for the purchase of public awareness and educational items to be distributed at public forums and conferences. Mr. Apple seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

Director Cassano gave a report and recommendations of the February 26, 2013 and April 10, 2013 meetings of the Steering Committee on Equipment Purchases regarding license plate reader vendor selection and license plate reader grant award application selections. Mr. Cleve Franklin made a motion to approve the recommendation from the Steering Committee on Equipment Purchases to award the next license plate readers to qualifying agencies as follows: Number One, Calcasieu Parish Sheriff’s Office; Number Two, Lafayette Parish Sheriff’s Office; Number Three, Baton Rouge Police Department, Number Four, Kenner Police Department and Number five, New Orleans Police Department. Mr. Apple seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

Mr. Franklin made a motion to refer the issue of license plate vendor selection back to the Steering Committee on Equipment Purchases for further information and charged the steering committee with renegotiating the quotes from the vendor. Mr. Franklin’s motion also granted the steering committee the authority to make the final decision on vendor selection and grant three awards to law enforcement agencies not to exceed $49,425, under the National Insurance Crime Bureau (NICB) Cooperative Endeavor Agreement for the purchase of license plate readers. Mr. Franklin’s motion further stated that the steering committee must select a vendor that is within the guidelines of the License Plate Reader Selection Application. Mr. Hagey seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

Mr. Allen Applewhite, NICB, gave his quarterly report on the License Plate Recognition (LPR) program and the Vehicle Investigation Prevention Enforcement Response (VIPER), a bait vehicle program. The report was accepted as given.

Mr. Franklin made a motion to approve expenditures, under the NICB Cooperative Endeavor Agreement, not to exceed $508.00 for repairs and upgrades to the bait vehicles in the LATIFPA/NICB bait vehicle program. Mr. Hagey seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

Assistant Director Kevin Smith gave a report on the middle and high school curriculum presentations and other educational events conducted by **LATIFPA**. The report was accepted as given.

Director Cassano announced that staff had reserved the “Park Smart” trademark in Louisiana. She further reported on the status of the educational microsite under development.

There being no further business, Chairman Byrd made a motion to adjourn. Mr. Hagey seconded the motion. Prior to the vote Chairman Byrd opened the floor for any public comment, but there was none. The motion was adopted by unanimous vote.

The meeting was adjourned at 11:30 a.m.